

Arts Education Voluntary Placement
January–April 2019

Orleans House Gallery in Twickenham is seeking enthusiastic and committed individuals to support its vibrant arts education programme. The Education Department coordinates and delivers art and cultural activities for a wide range of groups, including schools, families, early years, children and adults, including those with dementia.

The placement is a brilliant opportunity to get involved in the practical side of gallery education (assisting workshops, preparing for art activities), whilst gaining an insight into the co-ordination that goes on behind the scenes.

The Arts Education Voluntary Placement aims to provide a range of experiences and skills, including:

- Supporting art and heritage workshops
- Creating education resources
- Experience working with a wide range of audiences
- Administrative experience as part of a dynamic education team including marketing
- Responsibility for the management of materials and for maintaining workshop spaces

We are looking for 4 individuals for the following programmes:

Children’s Programme Voluntary Placements x 2:

This placement is an opportunity to experience a variety of engagement sessions including schools, after school art clubs, and holiday activity sessions. Those completing the placement will get the opportunity to plan and deliver their own after school art club session.

We ask that those completing this placement be available for two days a week.

Early Years Programme Voluntary Placement x 1:

An interest in working with children under 5 and their families is essential for this placement as you’ll be supporting our innovative under 5s family workshops on a weekly basis, as well as getting the opportunity to deliver a session. Those completing this placement will additionally be asked to support some children’s workshops.

We ask that those completing this placement are available Friday, and one other day each week.

Adults Programme Voluntary Placement x 1:

An interest in celebrating the creativity of older adults is essential for this placement, as you'll be planning and delivering on programmes that support social isolation, wellbeing, carers and those living with Dementia. Additionally, you'll be supporting with the public programme that provides an income for the gallery. Those completing this placement will additionally be asked to support some children's workshops.

We ask that those completing this placement are available Tuesday and Thursday each week.

We are looking for applicants who will:

- Enjoy working with a range of audiences
- Demonstrate a commitment to the arts
- Take initiative for developing their own personal learning
- Contribute to our creative team
- Effectively communicate with a range of people
- Demonstrate basic administrative skills
- Manage their own time and workload

Deadline – if you are interested, please submit a CV and covering letter explaining why you are interested in this placement by **Monday 3 December 2018** to artseducation@richmondandwandsworth.gov.uk

Interview date: Monday 10 December 2018

Induction / Start date: Monday 14 January 2019

Finish date: Week beginning 1 April 2019

Find out more about our exciting volunteering programme at:

<https://www.orchardshousegallery.org/get-involved/volunteer/>