

Arts Education Voluntary Placement  
May – July 2019

Orleans House Gallery in Twickenham is seeking enthusiastic and committed individuals to support its vibrant arts education programme. The Education Department coordinates and delivers art and cultural activities for a wide range of groups, including schools, families, early years, children and adults, including those with dementia.

The placement is a brilliant opportunity to get involved in the practical side of gallery education (assisting workshops, preparing for art activities), whilst gaining an insight into the co-ordination that goes on behind the scenes.

The Arts Education Voluntary Placement aims to provide a range of experiences and skills, including:

- Supporting art and heritage workshops
- Creating education resources
- Experience working with a wide range of audiences
- Administrative experience as part of a dynamic education team including marketing
- Responsibility for the management of materials and for maintaining workshop spaces

Individuals will be able to get involved in the following programmes:

### **Children's Programme**

Experience a variety of engagement sessions including schools, after school art clubs, and holiday activity sessions. Those completing the placement will get the opportunity to plan and deliver their own after school art club session.

**Availability** = Two days a week.

### **Early Years Programme**

Working with children under 5 and their families is essential for this placement as you'll be supporting our innovative under 5s family workshops on a weekly basis, as well as getting the opportunity to deliver a session. Those completing this placement will additionally be asked to support some children's workshops.

**Availability** = Two days a week (including Friday)

### **Adults Programme**

Programmes support social isolation, wellbeing, carers and those living with Dementia.

Additionally, you'll be supporting with the public programme that provides an income for

the gallery. Those completing this placement will additionally be asked to support some children's workshops.

**Availability** = Two days a week (including Thursday)

**We are looking for applicants who will:**

- Enjoy working with a range of audiences
- Demonstrate a commitment to the arts
- Take initiative for developing their own personal learning
- Contribute to our creative team
- Effectively communicate with a range of people
- Demonstrate basic administrative skills
- Manage their own time and workload

If you are interested, please submit a CV and covering letter to:

[artseducation@richmondandwandsworth.gov.uk](mailto:artseducation@richmondandwandsworth.gov.uk)

**Deadline:** Tuesday 16 April at 9am 2019

**Interviews:** Tuesday 23 April 2019

**Induction / Start date:** Wednesday 1 May 2019

**Finish date:** Week beginning 15 July 2019

Find out more about our exciting volunteering programme at:

<https://www.orchardshousegallery.org/get-involved/volunteer/>